



Welcome to Bread & Jam!

The following information will give you an easy start to planning your event! Whether its an office meeting, bridal luncheon, baby shower, birthday, graduation, anniversary or retirement party, we will make your event unique in itself. This packet is merely the beginning, and is intended to give you an overview of our facilities and your options. We tailor our services and facilities to meet your specific needs & budget. If you have any questions regarding the enclosed information, please give us a call at **518-326-2275**, ask for Jessica or Sal, or e-mail us at salvatoreprizio@hotmail.com

Bread and Jam is committed to working with the community to make it a better place for everyone. This means collaborating with other businesses to provide our customers with new services and making sure they receive the best locally baked products and coffee that is available. Let us know how we can accommodate you and the great ideas you might have in mind for our place

Party Space Available

Our large, open coffee shop seats 50 guests comfortably, but will accommodate up to 75 for a gathering. The warm cozy atmosphere can be set up in a variety of floor plans. We also have a stage, & audio/visual equipment available as well, please ask us! Adjacent to our shop is a large fenced in patio great for out door parties or overflow during summer months.

The availability for your event to be strictly private is assessed on a case-by-case basis; we will do our best to be accommodating to everyone.

Menu Theme:

What type of event are you looking to have? Will it be held in our downtown Cohoes location or another location?

Please look through the menu Themes, following you will find some menu examples & price points. These are meant to help guide you, however we will make a menu to your liking that suits your tastes & budget. Prices may vary pending on location & setup. All prices do not reflect NYS sales tax of 8% or a service charge of 15%.

Tea Party

Something unique for guests of any age, great for weddings! The owner of Divinitea, with over 30 years experience, will have a professional tea tasting & paring. Choose from a variety of delicious tea sandwiches including apple & boursin cheese, Carrot-ginger, chicken curry & goat cheese-watercress. You may also choose from a variety of sweets to pair with your teas including lavender cookies, tangerine teacakes, macaroons, classic lace cookies, shortbread & pinwheel cookies. Other baked goods from Lindsey's Country store Available including a variety of delicious muffins, turnovers, cinnamon twists & more.

Crepes Al a Carte Party

Light delicate crepes made to order right in front of you! Your choice of sweet or savory fillings including: nutella & banana or strawberry, ham & Swiss, sausage & mushroom, creamy chicken & asparagus, to name a few. You may choose to add on a salad or appetizer course, or fresh fruit & pastries to accompany your meal

Lunch Meeting/ Platters to go

Choose from a variety of hearty wraps & sandwiches, served with our signature house cabbage salad &/or pretzels. Add on assorted bottled juices & sodas, or our complete coffee service. You may also choose an assortment of fresh-baked cookies, brownies & bars.
Available for local delivery, 24hr notice please.

Continental Breakfast

Choose from a selection of fresh-baked goods including muffins, scones, cinnamon twists, turnovers & a variety of fruit breads. You may choose to include seasonal fresh fruit and juices. For the freshest possible baked goods & most variety, please give us at least a 24-hour notice.
Available for delivery, 24hr notice please.

Lunch Buffet

A quick & easy way to get out of the office, or get-together with friends. Choose from a variety of hearty wraps, sandwiches & assorted salads. Home-made soups or chili in a bread bowl also available. We'll set it up & clean up, all you have to do is come in & enjoy

Dinner Buffet

We have many exciting dishes we can prepare for any budget or taste! You may choose to start with appetizers and/or a salad course, with your choice of pasta, mixed green, cabbage or potato salads. Choose a main entrée (or two!) for your group based on your style & tastes. Oh, and don't forget dessert, fresh baked brownies & dessert bars! All set up with everything you need for a relaxing good time.

Cocktail party

Choose from a selection of appetizers & hors d' oeuvres, paired with our selection of beer & wines. We can also special order wines for your event, let us know what your looking for, we'll try & find it! (Priced by the case)

Beverage Options

Coffee & Tea Service: \$2.50/person

Whether this is for in-house or delivery, we will provide you with everything you need! Choose from our house coffees & loose leaf teas, hot or iced.

Beverages on the go: Market price per bottle (\$1.25-\$2.25 each)

Choose from a variety of non-alcoholic bottled beverages (does not include alcohol)

Specialty Coffees & Drinks: \$4-\$5/person*

This option Includes all out espresso, dipper, & smoothie drinks. We will work with you to create a limited menu of the best drinks for you & your guests! *Based on one beverage per person, may choose to do an open bar up to a certain limit, then switch to cash bar.

Beer & Wine service: \$4-6/ person*

Choose from our variety of house wines & bottled beers. We may also help you choose select beverages in advance specifically for your event. *Based on one beverage per person, may choose to do an open bar up to a certain limit, then switch to cash bar.

Cash bar

Guests will be responsible for paying for their own beverages or alcohol.

Don't Forget Dessert!

You may add on an assortment of home-made dessert bars, brownies & cookies. Got a favorite? Ask us! We will see what we can do!

Menu Option Examples

Continental Breakfast to Go **\$6 per person**

An assortment of baked goods

Muffins

Scones

Cinnamon twists

Turnovers

Fresh Fruit

Coffee service with all the fixings

Lunch with the Ladies **\$15 per person, served in house**

Tossed salad **or** Signature house cabbage salad

Home-made Soup du jour **or** Turkey Chili
with sour cream & cheddar cheese
Served in an individual bread bowl

Assorted Dessert bars/ cookies

Soup & Sandwich Bar **\$20 per person, served in house**

Tossed salad

Signature house cabbage salad

Home-made Soup du jour

Turkey Chili with sour cream & cheddar cheese
Served in an individual bread bowl

Choose Two of Our house sandwiches

Assorted Dessert bars/ cookies

Crepes for Brunch
\$16 per person

Fresh Fruit with Yogurt & Granola

Crepes Du Jour
With your choice of filling

Nutella & Strawberry
Or
Ham & Swiss cheese

Orange Juica & Campagne Mimosa

Coffee & Tea Service

Dinner with Friends
\$25 per person (beverages separate)

Starter

Shrimp cocktail with red & green dipping sauces

Avocado-salmon bruschetta

Main

Creamy tarragon chicken-in-a-pot pies

herbed beef tenderloin

Sides

Signature house cabbage salad

orzo salad with peas & feta

Dessert & Beverages

Home-Made Chewy Brownies & 7-layer dessert bars

Your Choice of premium beers & wines

Please help your self to assorted beverages & House Coffee

Dinner Meeting, Choose from options

\$25 per person

Starter

Choose **two** toppings to be served on croustini

Caramelized onion, blue cheese, fig jam
white bean & rosemary spread
fresh mozzarella & tomato-basil salad
hummus & olive tapenade

Salad

Spring greens with your choice of toppings

cranberry, pecan & blue cheese
with citrus vinaigrette

or

cucumber, red onion, bell pepper & tomato
with balsamic vinaigrette

or

Signature house cabbage salad

Main

Creamy tarragon “chicken-in-a-pot pies”
Served in a bread bowl

Or

Mediterranean chicken pasta
spinach, onion, sundried tomato & artichokes
with feta cheese in a creamy sauce

Dessert

Assorted, fresh baked brownies, cookies & bar

Afternoon Tea Party

\$27 per person

Premium hand selected loose-leaf teas
Hot & Iced
Served with lemon, cream & honey

Cranberry-Apple tea infused lemonade

Tea sandwiches

Carrot ginger

Chicken Curry

Goat Cheese & watercress open faced

Apple & Borsin cheese on raisin bread

Fresh Fruit

Assorted baked goods & dessert

Assorted fruit Scones

Banana nut bread

Zucchini or pumpkin bread

Lavender cookies

Macaroons

Shortbread Cookies

Madeline's

Many more combinations available!

PRICING

Payment is due in full the day of the function. All food & Beverage charges are subject to 15% service charge, 8% NYS sales tax and a . All banquet charges must be applied to one account. We accept cash, Visa, MasterCard, American Express, and Discover cards. We do not accept personal checks, unless discussed with us in advance. All prices subject to change & seasonal items based on availability. If rental fees should occur

BANQUET CONTRACT

Once we agree on the menu, Food & Beverage minimums and the location of your event, we will provide you with a contract to sign which will list all the agreed upon terms. Please see the generic contract below:



Thank you for booking your event with Bread & Jam! To ensure a successful event, please review the following policies that have been established regarding banquet procedures. Receipt of this signed contract along with a _____ non-refundable deposit, will confirm your reservation.

1. Payment is due in full the day of the function. Your deposit will be deducted from your final bill. All banquet charges must be applied to one account. We accept cash, Visa, MasterCard, American Express and Discover cards. We do not accept personal checks.
2. A guaranteed guest count (and entrée selection if applicable) is required 72 hours prior to your event. This is the number for which you will be billed. If an updated count is not received, we will use the estimated count stated below as the firm guarantee. Any special orders on the day of the event will be an additional charge.
3. There is a corkage fee of \$10.00 per 750 ml bottle of wine or the equivalent, should you choose to bring your own.
4. There is a cake cutting fee of \$1.00 per person, should you choose to bring your own.
5. No contracts for entertainment will be entered into without prior approval from Bread & Jam.
6. Based on the expected guest count, you agree to spend a minimum of _____, including food, beer, wine & alcohol. This minimum (if applicable) does not include 8% N Y S sales tax or 15% service charge.
7. For rentals of certain specialty items, there will be a fee of _____, and/or linens of _____. These charges are separate from any other minimum Food & Beverage requirement listed above.

8. Bread & Jam will provide you with a suggested menu, and will work with you to create a menu to your liking. We will need to finalize the menu for your event by _____.

Please indicate your approval of the above by signing in the space provided below and returning along with your deposit.

Date of Event:

Group/Individual Name:

Phone# _____ Cell# _____

Guarantee Guest Count: _____ Start Time: _____ Departure Time: _____

Signature: _____

Approved By: _____ (Bread & Jam)